

Previous Revision of Infotech's Privacy Policy

SEPTEMBER 24, 2019

At Info Tech, Inc., ("Infotech") we value the trust you place in us when you visit one of our websites or use one of our web services and we take our responsibility seriously. This Info Tech, Inc. Privacy Policy (the "policy") describes how we collect and use personal information about you when you visit our websites, use our mobile and web applications, or call us on the phone.

By "personal information" we mean information that directly identifies you or your business, such as your name, address, or email address. In this Policy, "we" and "our" means Infotech and "you" and "your" means any person who visits our websites, uses our mobile applications, or uses our web applications.

This website and all of the tools and services on our websites are owned and operated by Info Tech, Inc. ("Infotech"). By visiting our websites www.infotechfl.com, www.infotechconsulting.com, www.bidx.com, www.bidexpress.com, www.docexpress.com, and/or licensing and using our products and services such as Appia, Bid Express, Doc Express, (collectively, the "Services"), you accept the practices described in the Policy. This Policy ("Privacy Policy") applies to the use of any Info Tech, Inc. websites or services which either link directly to this Privacy Policy, display this Privacy Policy, or otherwise indicate that this Privacy Policy applies (collectively, "Sites and Services"). "Preview," "Beta," "Promotional," or other similar types of non-standard or pre-release software, services, or websites may be governed by different or additional terms, such as a non-disclosure agreement or other terms. Certain software, Sites or Services from companies other than Infotech (i.e.: AASHTO) will be governed by separate policies from those companies.

By accessing or using Infotech Sites or Services covered by this Privacy Policy, you agree to this Privacy Policy. If you do not agree to this policy, do not access or use these Sites or Services. We reserve the right to make changes in this policy. Please check back from time to time to ensure you are aware of any changes in our privacy practices. Your continued use of our site will signify your acceptance of these changes.

Shared with Third Party

We share the data collected with third parties. For example your personal information is necessarily transmitted: in cases of bid submission over the Internet (you transmit your bid and identifying information to the agency to which you bid); in cases of posting or responding to solicitations inside the Small Business Network (you submit business contact information that is viewable by others); or when an agency develops a list of those that have downloaded plans from the Plan Room (the publishing agency will have access to your business contact information, and may or may not publish that list themselves). Additionally, sometimes certain personal information may be shared with those agencies via phone, email, or electronic transmission for business purposes during troubleshooting or other such activities essential to the operation of the Infotech Sites or Services. If you use an Infotech mobile device application, information that you disclose voluntarily which identifies your mobile device will be collected, but will only be disclosed to those to whom you have voluntarily provided that information

Commercial Use

We resell the data collected.

Used inside our websites and services

We collect the data and use it inside our websites and services. We may anonymize some of the data. For example, we receive certain standard information that your browser sends to every website you visit, such as your IP address, browser type and access times. This type of information is collected for purely internal purposes such as marketing analysis or demographic studies, and is used solely to improve Infotech Sites and Services to better address our users' needs.

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Used for our own internal analysis

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Security

Infotech is committed to protecting the security of your data. We use a variety of security technologies and procedures to help protect your data from unauthorized use, access or disclosure. For example, we store the data we collect on computer systems with limited access and in controlled facilities. When we transmit certain sensitive data over the internet, we protect it through the use of encryption.

If a password is used to help protect your accounts and data, it is your responsibility to keep your password confidential. Do not share this information with anyone. If you are sharing a computer with anyone you should always log out before leaving an Infotech Site or Service to protect access to your data from subsequent users.

Cookies

Infotech utilizes a third-party website analytics service to monitor visitor trends on our website. The service, Google Analytics, sets a cookie - a small, unique file - on your computer so we can monitor site traffic. Infotech uses the information gathered to make your browsing experience more enjoyable. The cookie is for tracking purposes only and is not used to gather or to distribute personally identifiable information. You can choose to opt-out of this by setting your browser to not accept cookies. For more information on Google Analytics, visit <http://www.google.com/analytics/>.

Web Beacons

Infotech web pages may contain electronic images known as 'web beacons' that may be used to assist in delivering cookies on our sites and allow us to count users who have visited those pages. We may include web beacons in promotional emails or our newsletters in order to determine whether messages have been opened or acted upon. Infotech may also employ web beacons from third parties in order to help us compile aggregated statistics regarding the effectiveness of our promotional campaigns or other operations of our Sites and Services. We prohibit web beacons on our sites from being used by third parties to collect or access your personal information.

Infotech may occasionally hire other companies or contractors to provide limited services on our behalf, such as the processing of mailings, technical or engineering support, hosting of websites, processing of transactions, or performing statistical analysis of our Sites or Services. Those service providers will be permitted to obtain only the information they need to deliver the service. They are required by agreement to maintain the confidentiality of the information and are prohibited from using the information for any other purpose that delivering the service to Infotech in accordance with Infotech's instructions and policies. However, our vendors may use aggregate data for fraud detection to help improve their services.

We may access or disclose your data in order to: (a) comply with the law when there is a clear, unambiguous legal duty to do so; (b) protect the property or rights of Infotech or our customers, including the enforcement of our agreements or policies governing your use of the services; or (c) act in a good faith belief that such access or disclosure is necessary to protect the personal safety of Infotech employees, customers or the public. We may also disclose personal information as part of a corporate transaction such as a merger or sale of assets - but only if this information is required by a clear legal duty and to the barest extent permitted to preserve the scope of the confidentiality of that Personal Information.

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Contact Us

For more information about this Privacy Policy or other privacy practices, please see our Contact Us page or email info@infotechinc.com.