

BLUEBEAM® REVU® Essentials

Length:	8 hours
Level:	Beginner
Prerequisites:	General knowledge of personal computers and Microsoft Windows
Delivery:	On-Site or Virtual

DESCRIPTION

The world is moving from antiquated paper based workflows to digital workflows which allow for improved team collaboration, conflict resolution or avoidance, and accountability. This class is designed for new Bluebeam Revu users who need to be productive quickly. This class teaches new students how to navigate and customize their user interface. Learn to create and utilize standardized symbology, perform analytics, and communicate effectively using cloud-based technology. Students will leave with a general knowledge of Bluebeam Revu's capabilities and be able to identify areas of continued study.

CONTENT

Getting Started

- Revu editions (Standard, CAD, Extreme and iPad)
- Understanding the Portable Document Format (PDF)
- Creating and Opening PDF documents

Graphical User Interface (GUI)

- Main Menu
- Status Bar & Navigation Bar
- Toolbars
- Panel Access Menu
- Properties Toolbar
- Dimmer & Disable Line Weights
- Shortcut Keys
- Views (Splitting, Synchronizing, Pan, Zoom & Web Tabs)

Markup Tools

- Creating Markups
- Matching the Properties of Existing Markups
- Markup Placement Overrides
- Pros & Cons of Clouds versus Cloud+
- Capturing & Using Snapshots
- Stamps
- Establishing, Saving and Utilizing Markup Standards

Searching

- Text Based Searching
- Visual Searching

Tool Chest

- Using the Provided Tool Sets
- Adding Markups to a Tool Set
- Markup Placement Modes
- Count Markups
- Creating and Managing Tool Sets
- Sharing Tool Sets
- Sharing Tool Sets with iPad Users

Document Analytics

- Document Compare
- Document Overlay
- Managing Different Scales or Rotations
- Batch Compare or Overlay

Markup List Panel

- Understanding the Markup List
- Filtering the Markup List
- Editing the Markup List
- Customizing the Markup List
- Exporting the Markup List

Measurements

- Calibrating Scale(s)
- Viewports
- Performing Measurements
- Measurement & Properties Panels
- Dynamic Fill

Cloud Based Collaboration Utilities

- Bluebeam Studio versus Bluebeam Drawings?
- Creating a Bluebeam Identification (BBID)
- Studio Sessions (Virtual Conference Rooms)
- Studio Projects (Virtual Filing Cabinets)
- Joining Studio Sessions, Studio Projects or Drawings Projects
- Creating Studio Sessions, Studio Projects or Drawings Projects
- Managing Studio Sessions, Studio Projects or Drawings Projects